



ADMINISTRATIVE NOTES

Newsletter of the Federal Depository Library Program

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March 25, 1995

Carole Callard Joins LPS as Inspector

The Library Programs Service (LPS) is pleased to announce the appointment of Carole Callard as a Depository Library Inspector. Ms. Callard, who brings extensive documents experience to her new post, joined LPS in February, 1995. She received her MLS from the University of Pittsburgh. Subsequently she held documents positions at the American Embassy and Haile Selassie University Library in Addis Ababa. She then moved to the position of Documents Reference Librarian at the University of Michigan Library before joining the Library of Michigan in 1984. At the State Library, Ms. Callard was Public Services Supervisor for government documents from 1990-1995. She served as President of the Michigan Government Documents Roundtable (GODORT) and was the first Michigan recipient of the Paul W. Thurston award for the compilation of the Michigan 1870 Census Index.



New Gateways Open in Alaska, North Carolina, and Pennsylvania

The U.S. Government Printing Office (GPO) announces three additional sites, in Alaska, North Carolina, and Pennsylvania, opening gateways to online federal information. The three new gateways join existing sites in Statesboro, Georgia; Columbia, Missouri, and Seattle, Washington. These gateways provide free public access to many of the Nation's most important Federal documents via an Internet connection or phone call.

The Congressional Record, Federal Register, and Congressional Bills databases are now available to off-site users of Alaska's Statewide Library Electronic Doorway (SLED) in a cooperative program with the Elmer E. Rasmusen Library at the University of Alaska, Fairbanks, and the Alaska State Library. The same material is available to off-site users of the electronic Library Information Access System (LIAS) of the Pennsylvania State University, Pattee Library, in University Park, PA, and to users of the Lynx world wide web browser at the University of North Carolina-Chapel Hill Libraries. These libraries are part of the Nation's system of nearly 1,400 Federal depository libraries, and are facilitating free public access to the GPO databases as part of an expanding gateway program.

Anyone with a personal computer, a phone modem, and telecommunications software may connect from home or office to the GPO Access databases through a depository library gateway, such as SLED or LIAS. Users may search the databases as frequently as they like, without charge. The full text of the documents is available the day of publication.

GPO is working with a select group of depository libraries to develop model gateways for no-fee public access to GPO's databases. Built on existing campus and public networks, the gateway depositories will serve as models for the nationwide depository library system. The first model gateways will help GPO gather data on usage and the technical support requirements for users and the participating libraries.

The SLED, Penn State, and UNC gateways join Missouri's COIN system, the Seattle Public Library, and Georgia Southern University, the first three depository library gateways. Other gateways are being developed around the country. "Using the existing depository libraries is the best way to link the public with the GPO system," DiMario said. "Public libraries, other universities and colleges, and community networks will be added rapidly to get this information out."

Local depository libraries will sponsor the program and assist in supporting users. The libraries will connect to GPO through the Internet. The new GPO initiative permits libraries to provide free off-site access through their own computer systems or those of partner networks in their areas.

The GPO Access service currently has three full-text databases: the Federal Register, which includes proposed and final Federal regulations and Presidential documents as well as meeting and grant notices; the Congressional Record, with the activities and debates of Congress dating back to January 1994; and the Congressional Bills, with all published versions of House and Senate bills beginning with the 103d Congress, the U.S. Code, and the new public laws file. Other databases will be added as they become available.

The GPO Access services are authorized by Public Law 103-40, the Government Printing Office Electronic Information Access Enhancement Act of 1993. Under the law, depository libraries have access to the GPO service without charge. The online publications are available separately with low-cost subscriptions for anyone who wishes to purchase directly from GPO.

To get connected, see "Gateways to GPO Access - Connections and Contacts" on the following pages.

Inquiries about the availability of GPO Access services should be directed to the Access User Support Team at 202-512-1530, or Internet e-mail <help@eids05.eids.gpo.gov>.



Gateways to GPO Access - Connections and Contacts

1. COIN (Columbia Online Information Network) Columbia, MO (SWAIS)

Telnet to coin.missouri.edu, dial (314) 884-7000

Login as GUEST; from the main menu select choice 5, "Government Center." From the resulting menu, select GPO Access.

User Support: Marilyn McLeod (314) 443-3161, or
<mmcleod@mail.coin.missouri.edu>

Technical Contact: Jim Newton (314) 882-2000, or <jim@more.net>

2. Seattle Public Library Seattle, WA (SWAIS)

Dial (206) 386-4140, or telnet to 198.137.188.2.

Login as "library" - all lower case, no quotes. Select VT100, and answer the terminal emulation questions. Select "Internet" off both the first and second menus. From the gateways menu, select GPO Access.

User Support: Patrick Grace (206) 386-4139

Technical Contact: Jim Taylor (206) 386-4169, or <jtaylor@spl.lib.wa.us>

3. Georgia Southern University Statesboro, GA (SWAIS)

Telnet to gsvms2.cc.gasou.edu, or dial into GSnet (9600 baud) at (912) 681-0005. Modem settings are 8 data bits, no parity, 1 stop bit; terminal emulation is VT100. To obtain the GSnet prompt, press <enter> twice. From the GSnet prompt, enter this command to reach the host GSU computer: *connect gsvms2*.

Users with slower modems (1200 baud) may dial into PeachNet, the computer network of the University System of Georgia at (912) 681-0500. From the PeachNet prompt, enter this command to reach the host GSU computer: *connect gsvms2.cc.gasou.edu*. (Note: All four periods in the command are significant, including the final one.)

Once connected with gsvms2, public users should enter INFO as their username. No password is required. From the Public Information Services menu select Government Printing Office Access.

User Support: Lynn Walshak (912) 681-5032, or <soliblw@gsvms2.cc.gasou.edu>

Technical Contact: David Ewing (912) 681-5364, or <dewing@gasou.edu>

**4. Alaska's Statewide Library Electronic Doorway (SLED)
(SWAIS)**

Telnet to sled.alaska.edu. Users within Alaska may dial into SLED via the AlaskaNet node nearest their city or village or, for questions, dial (800) 478-4667. Modem settings are 8 data bits, full duplex, no parity, 1 stop bit; terminal emulation is VT100. Once connected with SLED, press the return key to continue; at the SLED main menu, choose Government Information (#5), enter; then choose Federal Government Information (#2), enter; then choose GPO Access under Federal Government Information (#4).

User Support: Debbie Kalvie <ffdhk@aurora.alaska.edu>. Users within Alaska can dial (907) 474-7624 or use Internet e-mail: fydocs@aurora.alaska.edu for help.

**5. Penn State University's Library Information Access System (LIAS)
(SWAIS)**

Telnet to LIAS.psu.edu. Dial into LIAS at (814) 865-5427, at 300-14.4 baud. Modem settings are 8 data bits, full duplex, no parity, 1 stop bit; terminal emulation is VT100. Once connected with LIAS, press the enter key, and then respond to the prompts for terminal emulation. When prompted for a "Penn State ID Number," press the enter key. No password is required. The LIAS Welcome Screen will appear. From there type SELECT to go to the selection menu, and then choose "GPO Access." An extensive help message is available by typing "help GPO" at the LIAS prompt.

User Support: Debora Cheney (814) 863-1345, or <dlc@psulias.psu.edu>

**6. University of North Carolina-Chapel Hill Libraries
(WAIS client using Lynx world wide web browser with html files as menus)**

Telnet to unclib.lib.unc.edu. Dial in (300-14.4 baud) at (919) 962-9911. Modem settings are 8 data bits, full duplex, no parity, 1 stop bit; terminal emulation is VT100. Once connected, the user is prompted to enter the system by typing "library" at the username prompt. There is no password. Users of GPO Access should select option 2- Government Databases and option 2 again for GPO Access.

User Support: Ridley Kessler (919) 962-1151, or <kessler.davis@mhs.unc.edu>

Technical contact: Derek Rodriguez (919) 962-1301, or <darodrig@gibbs.oit.unc.edu>

* Please note: a limited number of simultaneous connections is available on GPO Access. If all connections are in use, you'll be told to "try again later." Inquiries about the availability of GPO Access services should be directed to the Access User Support Team at (202) 512-1530, or Internet e-mail <help@eids05.eids.gpo.gov>



[This leaflet was compiled to commemorate the 100th anniversary of the Printing Act of 1895.]



100 Years of Keeping America Informed

Federal Depository Library Program

1895 - 1995

a program of the

Superintendent of Documents

U.S. Government Printing Office (GPO)



- **Federal Depository Library Program** makes available to the public no-fee access to information published by all Federal agencies
- **Enabling legislation**
 - Title 44, Chapter 19 of the *U.S. Code*
Gives Superintendent of Documents (SuDocs) responsibility for receiving, classifying, cataloging, distributing to libraries and ensuring the preservation of Federal Government documents
 - Title 44, Sections 1901-1903 of the *U.S. Code* and *OMB Circular A-130*
Requires Federal agencies to make all their publications in all formats available to SuDocs for distribution to Depository Libraries
- **Access** is through approximately **1,400 Depository Libraries**--of which 53 are Regionals--located throughout the U.S. and its possessions--each library tailors its selection of Federal titles to meet the information needs of its community
- **Categories of Depository Libraries**

Academic (general) Libraries 49.75%	State Libraries 3.38%
Public Libraries 20.49%	State Court Libraries 2.59%
Academic Law Libraries 11.21%	Special Libraries 1.94%
Community College Libraries 4.89%	Federal Court Libraries 1.44%
Federal Agency Libraries 3.95%	Military Service Academy Libraries . 0.36%
- Depository Libraries serve an average of **167,000 users each week**
- Depository Libraries by size of collection

More than 600,000 volumes 25.95%	150,000 to 600,000 volumes 46.51%
Up to 150,000 volumes 27.53%	
- **Major service improvement in 1994**
 - Expanded availability of online GPO Access* services--giving to the public no-fee access to selected Federal databases including: *Federal Register*, *Congressional Record*, *Congressional Bills*, *U.S. Code*
 - * dial-up or through Internet
- In 1994 SuDocs distributed to Depository Libraries more than **17 million copies of 44,600 titles** in print and electronic formats: Books - Periodicals - Maps - Microfiche - Electronic online - CD-ROMs - Diskettes
- Additional 2.6 million copies were distributed to Depository Libraries by the Department of Energy, United States Geological Survey and Defense Mapping Agency under agreements with GPO
- 1994 budget for acquiring, shipping and maintaining documents and monitoring document preservation--\$14 million; average per copy cost of printing/producing, cataloguing and shipping--85¢; microfiche--which accounts for more than 60 percent of documents distributed--produces significant savings in print and postage costs
- **Centralized bibliographic control** maintained through the print *Monthly Catalog* and electronic *GPO Locator Service*

- **Inspections of libraries** by SuDocs librarians assure that required standards of document access, public service and preservation are maintained

Benefits of a Centralized Depository Library Service

- Service that is consistent and of high quality
- Allows for effective implementation of input from key advisory bodies--such as American Library Association and Depository Library Council
- Individual Federal agencies save:
 - Staff resources--each agency doesn't have to communicate with and supply documents to Depository Libraries
 - Money--agencies don't have to pay costs of printing, binding, or shipping documents, or of licensing software
- Protects the public's access to information compiled by Federal agencies
- Provides Depository Libraries with convenient link to SuDocs' one-stop-shopping Sales Program

Historical Highlights

- Act of 1813: Authorized distribution of one copy of House and Senate Journals to select university and state libraries and historical institutions; Secretary of State responsible for distribution
- 1814: American Antiquarian Society first known Depository Library
- Printing Act of 1852: Appointed a Superintendent of Public Printing within the Department of the Interior
- 1857: Shifted responsibility for depository distribution to Secretary of the Interior; also authorized Secretary to designate depository libraries
- 1859: Authorized each Senator to assign one depository in own state
- March 4, 1861: Government Printing Office and President Abraham Lincoln inaugurated on same day
- 1869: Appropriations Act established a Superintendent of Documents within Department of the Interior
- 1876: Title of Superintendent of Public Printing changed to Public Printer
- Printing Act of 1895 (antecedent of Title 44 of the United States Code): Landmark legislation was a comprehensive and substantive revision of public printing laws--passed to centralize printing and to eliminate wasteful and disorderly distribution practices of the day
 - Transferred Office of Superintendent of Documents to Government Printing Office from Interior
 - Added executive department documents to depository distribution
- 1895: First Monthly Catalog appeared
- 1895-1903: SuDocs classification system developed
- 1923: 418 libraries in Depository Library system
- 1947: First biennial survey of Depository Libraries conducted
- Depository Library Act of 1962: Increased to two the number of Depository Libraries permitted per Congressional district
- 1977: More than 1,200 libraries in Depository Library system

"A popular Government without popular information, or the means of acquiring it is but a Prologue to a Farce or Tragedy; or perhaps both. Knowledge will forever govern ignorance: and a people who mean to be their own Governors must arm themselves with the power that knowledge gives." James Madison

Changes to House Committees of the 104th Congress

The reorganization of House Committees has affected the Superintendent of Documents classification and associated item numbers for publications of these committees.¹

Some committees changed their names, but the new name retains the significant words upon which the Cutter number in the class stem was based. In this case, the old class stem and item number will be retained.

If the name change is significant enough to warrant the change of a class stem Cutter, a new class stem will be created. In these cases, the item number will also be changed in order that a one-to-one relationship between item number and stem be maintained. Libraries selecting publications under the old committees will continue to receive the publications under the new committee name and new item number if appropriate.

When a committee has been abolished and its functions transferred to an existing committee, libraries selecting the item number of the abolished committee will now receive the publications of the committee which has taken over these functions.

A. Committee name change - no change to class stem or item number

Banking, Finance, and Urban Affairs (Y 4.B 22/1:)

New Name: **Banking and Financial Services**

Education and Labor (Y 4.ED 8/1:)

New Name: **Economic and Educational Opportunities**

Government Operations (Y 4.G 74/7:)

New Name: **Government Reform and Oversight**

House Administration (Y 4.H 81/3:)

New Name: **House Oversight**

Natural Resources (Y 4.R 31/3:)

New Name: **Resources Committee**

Science, Space and Technology (Y 4.SCI 2:)

New Name: **Science Committee**

¹These changes as outlined will also appear in Administrative Notes Technical Supplement, March 1995 issue (v. 2, no. 3).

B. Committee name change - class stem and item number change

Energy and Commerce (Y 4.EN 2/3:)

New Name: **Commerce Committee**
New Class Stem: **Y 4.C 73/8:**
New Item: **1019-A-01 (P), 1019-B-01 (MF)**

Foreign Affairs (Y 4.F 76/1:)

New Name: **International Relations Committee**
New Class Stem: **Y 4.IN 8/21:**
New Item: **1017-A-01 (P), 1017-B-01 (MF)**

Armed Services (Y 4.AR 5/2:)

New Name: **National Security Committee**
New Class Stem: **Y 4.SE 2/1:**
New Item: **1012-A-01 (P), 1012-B-01 (MF)**

Public Works and Transportation (Y 4.P 96/11:)

New Name: **Transportation and Infrastructure**
New Class Stem: **Y 4.T 68/2:**
New Item: **1024-A-01 (P), 1024-B-01 (MF)**

C. Abolished committees - functions transferred to other existing committees

District of Columbia

Functions transferred to: **Government Reform and Oversight (Y 4.G 74/7:)**

Item 1014-A, 1014-B and class Y 4.D 63/1: will be cancelled after all publications from the Committee of the District of Columbia have been received and distributed. Libraries selecting 1014-A, 1014-B will now receive item 1016-A, 1016-B.

Merchant Marine and Fisheries

Functions transferred to: **Resources Committee (Y 4.R 32/3:)**

Item 1021-B, 1021-C and class Y 4.M 53: will be cancelled after all publications from the Merchant Marine and Fisheries Committee have been received and distributed. Libraries selecting 1021-B, 1021-C will now receive item 1023-A, 1023-B.

Post Office and Civil Service

Functions transferred to: **Government Reform and Oversight (Y 4.G 74/7:)**

Item 1022-B, 1022-C and class Y 4.P 84/10: will be cancelled after all publications from the Post Office and Civil Service Committee have been received and distributed. Libraries selecting 1022-B, 1022-C will now receive item 1016-A, 1016-B.

Questions concerning this matter should be addressed to:

Information Processing Unit
Library Programs Service (SLLA)
U.S. Government Printing Office
Washington, D.C. 20401

(202) 512-1153
Fax: (202) 512-1636
E-mail: staf3dab@access.digex.net



Public Laws on Shipping List 95-9006-P To Be Reshipped

It has come to the attention of the Library Programs Service that separate shipment 95-9006-P, containing public laws, was incorrect. The contractor did not properly prepare the material for shipment.

LPS will reship all of the affected Public Laws from the GPO central office as soon as additional copies can be procured. The replacement copies will be sent on a new shipping list.

The affected Public Laws are as follows:

103-421	10/25/94
103-429	10/31/94
103-432	10/31/94
103-433	10/31/94
103-434	10/31/94
103-440	11/2/94

Please do not claim from shipping list 95-9006-P.




Use Your Depository Library Number When Contacting the Library Programs Service

Depository libraries continue to send requests and messages to the Library Programs Service without using their depository library number. On e-mail messages, sometimes no identification is given, other than the correspondent's e-mail address.

In order to respond to you, LPS staff need to have your depository library number. Please always use your depository library number when contacting the Library Programs Service.

We suggest that you display your depository library number prominently in staff work areas to serve as a reminder.

	Depository Library
#	_____



Free U.S. Fax Watch Service Debuts

[Taken from the Newsletter (United States Government Printing Office, Office of the Public Printer), v. 19, no. 3, Dec. '94/Jan. '95.]

U.S. Fax Watch began this month, offering customers round-the-clock access to information on a variety of Documents sales products, electronic products and services, and depository library locations. To use the service, customers call in from the touchtone handset of their fax machine or a touchtone telephone, follow voice prompts to select the document they want, and then have the information they have requested faxed back to them in minutes. Instructions for using the service and a catalog listing available information are offered under option 1 of the main menu. U.S. Fax Watch is available 24 hours a day, 7 days a week, at (202) 512-1716. Information currently available from the service includes:

- Information on pricing, stock numbers, and availability for Code of Federal Regulations volumes. A listing of all 50 CFR titles, and listings for individual titles, are available. These are updated every Friday morning. Due to the frequently changing nature of this information, no comparable print product containing this information exists.
- 135 of the more than 200 subject bibliographies which break the sales inventory down by subject category. All subject bibliographies should be available through U.S. Fax Watch within the next few months.
- Depository library locations broken down by telephone area code.
- A listing of U.S. Government bookstore locations.
- Promotional pieces on some of the more popular sales titles such as the Healthy Heart Handbook for Women.
- Information on GPO Access and the Federal Bulletin Board.
- A list of important telephone and fax service numbers.
- Ordering information, such as instructions on how to establish a standing order or deposit account.

Each caller is limited to five documents per call. In addition, the system cannot support calls from foreign-based customers, except those in Canada. Suggestions for improving the service, or requests for adding other items to the available offerings, can be faxed to the Fax Watch manager at (202) 512-1658.



Library Programs Service Directory

Revised March 1995

	Voice	Fax	E-mail
DIRECTOR'S OFFICE			
James Young	202-512-1114	202-512-1432	direclps@access.digex.net
Gil Baldwin	202-512-1002	202-512-1432	manage@access.digex.net
CATALOGING BRANCH			
Tad Downing	202-512-1121	202-512-1432	catlps@access.digex.net
DEPOSITORY ADMINISTRATION BRANCH			
Robin Haun-Mohamed	202-512-1071	202-512-1636	chiefdab@access.digex.net
Mike Clark	202-512-1619	202-512-1636	staf1dab@access.digex.net
Stevie Gray	202-512-1060	202-512-1636	lpmail@access.digex.net
Laurie Hall	202-512-1153	202-512-1636	staf3dab@access.digex.net
Earl Lewter	202-512-1063	202-512-1636	acqclass@access.digex.net
DEPOSITORY SERVICES STAFF			
Sheila McGarr	202-512-1119	202-512-1432	inspect@access.digex.net
Greta Boeringer	202-512-1122	202-512-1432	inspect@access.digex.net
Carole Callard	202-512-1123	202-512-1432	inspect@access.digex.net
Joseph Paskoski	202-512-1122	202-512-1432	inspect@access.digex.net
DISTRIBUTION DIVISION			
Carl Redd	202-512-1619	202-512-1432	lpmail@access.digex.net
Colleen Davis	202-512-1007	202-512-1429 (actual claims only) 202-512-1432 (other messages)	lpmail@access.digex.net

Is Your Directory Entry Correct?

The Library Programs Service (LPS) maintains a database containing the depository library number, name and address of each library, names and telephone numbers of the library director and documents librarian, etc. This directory information is uploaded to GPO's Federal Bulletin Board (FBB) irregularly. A subset of this information is available on the University of St. Louis gopher and numerous gophers point to this site.

It is essential that LPS maintain authoritative up-to-date information for uploading to the FBB and for the printed Directory of U.S. Government Depository Libraries. LPS requests your assistance in this task. Information for most libraries was collected in November 1993, when the "Biennial Survey of Depository Libraries" was last conducted. Please indicate any changes made since then, on the form below.

Depository Directory Update Form		
Depository Library Number:		Congressional District:
Institution Name:		
Library Name:		
Street Address:		
City:	State:	Zip+4:
Library Director's Name:		
Documents Librarian's Name:		
Documents Librarian's Phone Number:		Public Service Phone Number:
Fax Machine Phone Number:		Mail, fax, or e-mail this form to: Chief, Depository Services Library Programs Service (SLLD) U.S. Government Printing Office Washington, DC 20401 Fax: 202-512-1432 e-mail: inspect@access.digex.net

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Editor: Marian W. MacGilvray

(202) 512-1130